

**MINUTES OF THE REGULAR MEETING
2017-2018 BUDGET HEARING
HELD ON MARCH 08, 2018
TOWNSHIP OF FOREST – Lisa Margrif – CLERK**

Meeting was called to order at 7:05 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; and Al Sorge. Absent; Trustees Mark Martin.

Motion by Smoke, seconded by Margrif, to accept the agenda for the March 08, 2018 meeting as presented. All yes, motion carried.

Motion by Price, seconded by Smoke, to accept the minutes from the regular meeting held February 08, 2018. All yes, motion carried.

Motion by Price, seconded by Margrif, to accept the Treasurers reports for general, fire, garbage funds and Special Assessment – Patricia Dr. as presented. Roll call vote: Sorge, yes; Price, yes; Margrif, yes; Smoke; yes. All yes, motion carried.

Motion by Margrif, seconded by Smoke, to adopt a resolution to amend the 2017-2018 budget as follows:

1. Transferred to account #101371702 BLDG/Code Inspector– Salaries \$400
2. Transferred to account #101371740 BLDG/Code Inspector– Supplies \$100
3. Transferred to account #101371801 BLDG/Code Inspector – Contractual Services \$400
4. Transferred to account #101371860 BLDG/Code Inspector – ED & Training \$100
5. Transferred to account #101371920 BLDG/Code Inspector – Utilities \$300
6. Transferred to account #101209703 Assessor – Secretary \$1,300
7. Transferred to account #101209750 Assessor – Postage \$300
8. Transferred to account #101301702 Police Department – Payroll \$100
9. Transferred to account #101301860 Police Department – Education & Training \$200
10. Transferred to account #101448801 Lighting – Contractual Services \$620

Transferred from account #101440801 Public Works – Contractual Services \$3,820.00

Roll call vote: Price, yes; Margrif, yes; Sorge, yes; Smoke, yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to accept the bills submitted for March, 2018 payment, General Fund - checks numbered 21523 through 21572, Fire Assessment - checks numbered 13085 through 13094, Garbage Assessment - check number 9072. Roll call vote: Smoke, yes; Sorge, yes; Margrif, yes; Price, yes. All yes, motion carried.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Motion by Smoke, seconded by Margrif to adopt a resolution to renew the Forest Meadows DNR lease for one year beginning April 1st, 2018 for \$450.00 per a month. Roll call vote: Price; yes, Sorge; yes, Smoke; yes, Margrif; yes. All yes, motion carried.

Motion by Price, seconded by Smoke, to accept the 2018 Federal Property Guidelines with a 15% Asset Level. Roll call vote: Smoke, yes; Sorge, yes; Price, yes; Margrif, yes. All yes, motion carried.

Pettit Park proposal presented by Drew Johnson was tabled till next month's Board meeting for further discussion.

Supervisor Price closed the regular meeting at 7:50 P.M. and opened the Budget Hearing at 7:51 P.M.

The budget for 2018-2019 was presented and discussed. There were no changes made to the presented budget. There were no comments from the guests attending.

Budget Hearing was closed at 7:55 P.M. and the regular meeting re-opened at 7:55 P.M.

Motion by Margrif, seconded by Smoke to adopt the following resolutions, by consent agenda for the budget year 2018-2019:

To enact the General Appropriations Act for the General Fund Budget year 2018-2019 General Fund Revenue - \$594,133.00. General Fund Expenditures - \$588,691.00.

To enact the General Appropriations Act for the Special Fire Assessment Fund Budget Year 2018-2019. Special Fire Assessment Revenues - \$184,709. Special Fire Assessment Expenditures - \$184,536.00.

To enact the General Appropriations Act for the Special Assessment Garbage Fund Budget Year 2018-2019. Special Assessment Garbage Revenue - \$210,980. Special Assessment Garbage Expenditures - \$209,425.

To enact the General Appropriations Act for the Patricia Dr. Special Assessment Budget year 2018-2019. The fund balance is \$15,010.83 with an expected income of \$287.02 for total of \$15,297.85. Patricia Dr. Special Assessment Debt Service Expense \$14,409.70.

To set the Township meeting, times and places for the 2018-2019 year. Forest Township Board of Trustees meeting are the second Thursday of the month at 7:00 P.M. Planning Commission Board meetings are the second Tuesday of the month at 7:00 P.M. Zoning Board of Appeals will be the first Thursday of the month as needed. All meetings will be held at the Forest Township Hall, 130 E. Main St. Otisville. Meetings dates, times and location will be posted if changed.

To use Huntington Bank for investments and checking for the 2018-2019 year.

To use Frankenmuth Credit Union for investments and checking for the 2018-2019 year.

To Approve the .9225 Tax Levy 2018-2019 tax year as presented from the Assessor. Roll call vote: Smoke, yes; Sorge, yes; Price, yes; Margrif, yes. All yes, motion carried.

Motion by Smoke, seconded by Price, to accept the mowing contract as presented from Creative Lawn and Landscaping. Roll call vote: Margrif, yes; Smoke, yes; Price, yes; Sorge, yes. All yes, motion carried.

Motion by Smoke, seconded by Margrif, to adopt a resolution to purchase a new server firewall TZ400 with a 3 year warranty for \$1,299.00. Roll call vote: Price; yes, Margrif; yes, Sorge; yes, Smoke; yes. All yes, motion carried.

Motion by Price, seconded by Sorge, to appoint Don Sexton to the Forest Township Planning Commission for a 1 year term starting in March 2018. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution to enroll in the Zoning Insurance presented by John Gandolfi Agency. Roll call vote: Smoke; no, Margrif; no, Price; no, Sorge; no. All no's, motion failed.

Will revisit the Fire Department Pumper truck Re-furbish at April Board meeting when Dave Lutze will be there to answer questions.

Motion by Price, seconded by Smoke, to accept the cleaning contract as presented with no changes from the 2017 season from Margrif's Cleaning Services. Roll call vote: Sorge, yes; Price, Yes; Smoke, Yes. All yes, motion carried.

Supervisor Price adjourned the meeting at 8:35 P.M.

Submitted by Lisa Margrif - Clerk